

Name of assessor: Becky Stevens, Hybred Productions

Sheet 1 of 1

Area/Place inspected: Soul by the Sea event site

Fire Specific Risk Assessment

Date of Inspection: 01/03/12

OBSERVATIONS. List hazards, unsafe/good practices	Who is at risk	Risk level without controls in place	Control Measures to be Implemented	By Whom	Risk Level
Risk of marquees and temporary structures catching fire	Staff, volunteers, participants, public	Medium	All marquees and temporary structures to be made of fire proofed materials. Risk assessments to be obtained from all contractors and insurance details	NGP	LOW
Risk of becoming trapped in marquee if fire should break out	Staff, volunteers, participants, public	High	Marquees to be left open on one side and escape panels located in the rear	NGP, SXS	Low
Risk of becoming trapped in portacabin if fire should break out	Staff, volunteers	High	Absolutely no naked flames allowed in portacabins, doors to be left open when people are inside.	NGP	Low

Risk of fire 'jumping' from one structure to the next	Staff, volunteers, participants, public	Medium	All structures to have 3mtr fire break between them to lessen risk of fire spreading	NGP, SXS	Low
Risk of sparks from generators and flammable fuels	Staff, volunteers, participants, public	High	All generators to be securely barriered to prevent access by unauthorised persons. Only diesel/biodiesel generators allowed on site. Fuel supplies to be stored securely and away from potential sources of ignition	NGP	Low
Risk of fire from faulty inflatables	Staff, volunteers, participants, public	High	Power to be obtained from the generator situated on the north side of the site. All electrical wiring to be carried out by a qualified electrician. Inflatables to be checked and signed off and to be monitored at all times.	NGP, supplier	Low
Risk of damage to electrical causing electric sparks	Staff, volunteers, participants, public	Medium	Rubber matting over cables to insulate them and prevent damage	TSL, NGP	Low

Risk of electrical fire on stage	Staff, volunteers, participants	Medium	All electrical equipment on site to be PAT tested. All equipment to be correctly fitted by a qualified electrician. Fire extinguishers to be placed adjacent to the stage and staff to be trained in using them,	TSL, NGP, SXS	Low
General fire within event site	Staff, volunteers, participants, public	Medium	Fire extinguishers will be located stage right, stage left, entrance, next to generator. Locate 'fire point' sign prominently above and inform staff in the area. No BBQ's to be allowed on site.	NGP	Low
Risk of confusion and crushing if event site has to be evacuated	Staff, volunteers, participants, public	High	Ensure supervisors, NGP team and stage announcer aware of emergency procedures, evacuation points being at the entrance and at the southern corners of the site. Clear signs to indicate emergency exits.	NGP	Med

