

REGISTERED COMPANY NUMBER: 07330034 (England and Wales)  
REGISTERED CHARITY NUMBER: 1141493

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31<sup>st</sup> JULY 2018  
FOR  
PASSION TRUST

Jackie Bonella BSc. ACA  
Chartered Accountant  
Avonlea  
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Send  
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**PASSION TRUST**  
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**FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018**

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## **PASSION TRUST (PT) Annual Report**

The trustees present their report and accounts for the year ending 31 July 2018.

### **Accounts**

The accounts have been prepared in accordance with the accounting policies that comply with the charity's memorandum and articles of association. They have also been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (published on 16/07/2014) and the Companies Act (2006).

### **Structure, governance and management**

The Charity was registered with the Charity Commission in 2010 and is governed by its memorandum and articles of association dated 29 July 2010.

The trustees who served during the year are:

Alex Stewart-Clark

Suzanne Lofthus

James Burke-Dunsmore

Corinne Loges (resigned 4 April 2018)

None of the trustees have any beneficial interest in the company. Trustees comply with the duty imposed upon them by Section 4 of the Charities Act 2006/2011 to have due regard to guidance published by the Charity Commission including the guidance issued in respect of public benefit. Trustees meet to manage the charity's affairs and delegate most of the work to administrative staff and volunteers. Trustees review the operational and business risks faced by the charity and confirm that they have established systems to mitigate risks.

PT is a charity with a Christian ethos and trustees share the charities beliefs and objectives. Our trustees continue to support and promote Passion Plays across the UK and beyond. Within the UK, the Passion Trust carries on its work to support Passion Plays through its online presence which provides resources free of charge and helps promote individual plays by providing free back up, PR, financial support and 24/7 advice, workshops, and conferences.

Potential new trustees are people who have been long-term, active supporters of the beliefs and objectives of the charity. Potential trustees are invited to consider their deeper involvement with the charity and attend trustees' meetings. There are between two and three meetings per year and regular conversations between trustees and administrator.

### **Charity's vision**

- **For every town and every city across the land to perform the Passion story.**  
Bringing educational and public understanding/enjoyment of the dramatic arts.
- **To provide free resources to people who are brave enough to perform the play.**  
Namely; PR, finance, production and artistic advice.
- **To be cross-community, cross-denominational and to include the disengaged.**  
Bringing all members of the community together in the public event and leaving a legacy educational, cultural, and religious benefit.

## Charity's activities for the year ending July 2018:

*Passion Trust Grants:* Funds for new Passion Plays were made available to the Passion Play community. The Passion Trust advertised the availability of grants of between £2,000 and £5,000 for new Passion Plays on its website, via its newsletter, at its annual conference, on local and national radio stations, and via word of mouth. Seven plays were awarded funding for performances in 2018.

- 6,645+ people watched a live performance of the Easter story
- £72,997.33+ was raised by Passion Plays after grants of up to £5,000 were given to them
- 602 + volunteers invested in the Passion Plays to bring the Easter story to their local community

*2018 Passion Trust conference in Hornchurch:* The 2018 Passion Trust conference was held in Hornchurch. Again, delegates came from all over the UK to be part of this event, including representatives from new plays which had received funding and who received further support and advice through this event. A new feature of this conference was that delegates were hosted by members of the Hornchurch Passion Play. This was a great success and hopefully will be repeated in the future.

*Passion Trust Dinners.* The Passion Trust hosted dinners in five locations around the UK to facilitate networking and encourage Passion Play communities. Dinners were held in London, Manchester, Oxford, Scotland and Birmingham. People who are thinking of putting on new Passion Plays met with PT trustees and with other producers, directors and actors in their local area.

*Touring passion play workshop/performance.* PT has received funding for a touring Passion Play and will support the touring play produced and performed by Neil Maddock from Equip arts in Southampton. This will also be an opportunity to let people know about the help and funding offered by the Passion Trust for new plays.

## Financial review

PT is fortunate to have offices & administrative functions provided pro bono by Challenge Fencing. The administrative labour is paid for by one donor. As a result, PT can pass on 100% of donations it receives to maximise the financial benefit to the production and performance of recipient Passion Plays. The charity continues to find ways of increasing its income through grant applications, partnerships and keeping costs down. PT aims to refine the management of the core organisation to ensure maximum efficiency and to establish long-term partnerships that will support the key activities.

## Charity's plans for the future

*Website Member Zone.* The website is continually evolving and a new 'member-zone' is being developed to make more resources available to people wanting to put on new passion plays.

*UK Passion.* A musical spectacle based on the model of 'The Passion' in the Netherlands and New Orleans is intended for Easter 2020. This will be available for viewing on the TV channels round Easter 2020.

*2019 Passion Trust Conference.* The next conference in 2019 will be in October in Edinburgh with organisation and planning undertaken by members of the Edinburgh Passion Play performed regularly in Princes Street Gardens.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of trustees



Alex Stewart-Clark  
Director and Trustee  
Dated: 30 November 2018



**PASSION TRUST**  
**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company Number:** 07330034 (England and Wales)

**Registered Charity Number:** 1141493

**Registered Office:**

Sinclair Cottage  
Portsmouth Road  
Ripley  
Surrey  
GU23 6EW

**Trustees**

A Stewart-Clark  
J L Burke-Dunsmore  
Miss S Lofthus  
Miss C Loges (resigned 4 April 2018)

**Company Secretary**

A Stewart-Clark (resigned 1 April 2018)  
Hanna Newton (appointed 1 April 2018)

**Independent examiner**

Jackie Bonella BSc. ACA  
Chartered Accountant  
Avonlea  
Bush Lane  
Send  
Surrey  
GU23 7HP

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PASSION TRUST

I report on the accounts for the year ended 31st July 2018 set out on pages six to twelve.

### Respective responsibilities of Trustees and Examiner

The charity's trustees (who are also directors for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedure laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act) and
- to state whether particular matters have come to my attention.

### Basis of the Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1<sup>st</sup> January 2015).

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jackie Bonella BSc. ACA  
Chartered Accountant  
Avonlea  
Bush Lane  
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Surrey  
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Date: 6/3/2019

**PASSION TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018**

		31.7.18 Unrestricted Funds £	31.7.17 Unrestricted Funds £
	Notes		
<b>INCOMING RESOURCES</b>			
<b>Incoming resources from generated funds</b>			
Voluntary income		87,959	65,949
Investment income	2	<u>-</u>	<u>1</u>
<b>Total incoming resources</b>		<u>87,959</u>	<u>65,950</u>
<b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Costs of generating voluntary income	3	18,459	17,058
Fundraising costs		6,914	-
<b>Charitable activities</b>			
Grants to institutions		18,986	33,188
Support costs		46,983	8,676
<b>Governance Costs</b>		<u>900</u>	<u>2,382</u>
<b>Total resources expended</b>		<u>92,242</u>	<u>61,304</u>
<b>NET (OUTGOING)/INCOMING RESOURCES</b>			
		(4,283)	4,646
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		6,647	2,001
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>£2,364</u>	<u>£6,647</u>
<b>CONTINUING OPERATIONS</b>			
All income and expenditure has arisen from continuing activities.			

The notes on pages 9 to 11 form part of these financial statements

**REGISTERED NUMBER: 0733034  
PASSION TRUST**

**BALANCE SHEET  
AT 31<sup>ST</sup> JULY 2018**

		31.7.18	31.7.17
		Unrestricted Fund £	Unrestricted Funds £
	Notes		
<b>CURRENT ASSETS</b>			
Debtors	6	-	300
Cash at bank		3,264	8,147
		<u>          </u>	<u>          </u>
<b>CREDITORS</b>			
Amount falling due within one year	7	(900)	(1,800)
		<u>          </u>	<u>          </u>
<b>NET CURRENT ASSETS</b>		2,364	6,647
		<u>          </u>	<u>          </u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		2,364	6,647
		<u>          </u>	<u>          </u>
<b>NET ASSETS</b>		<b>£2,364</b>	<b>£6,647</b>
		<u>          </u>	<u>          </u>
<b>FUNDS</b>	8		
Unrestricted funds		2,364	6,647
		<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>		<b>£2,364</b>	<b>£6,647</b>
		<u>          </u>	<u>          </u>

The notes on pages 9 to 11 form part of these financial statements

Continued.....



**PASSION TRUST**  
**BALANCE SHEET - CONTINUED**  
**AT 31<sup>ST</sup> JULY 2018**

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31<sup>st</sup> July 2018.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> July 2018 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on.....6/3/2019.....and were signed on its behalf by:

A Stewart-Clark - Trustee



The notes on pages 9 to 11 form part of these financial statements

# PASSION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018

### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial Statements

The financial Statements of the Charitable Company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)' (effective 1<sup>st</sup> January 2015,) Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is possible that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

<b>2. INVESTMENT INCOME</b>	31.7.18	31.7.17
	£	£
Deposit account interest	<u>-</u>	<u>1</u>
<b>3. RAISING FUNDS</b>	31.7.18	31.7.17
<b>Raising donations and legacies</b>	£	£
Repairs and maintenance	1,220	306
Sundry expense	916	720
Conference costs	-	2,682
Travel and accommodation	2,811	350
Project costs	<u>13,512</u>	<u>13,000</u>
	<b>£18,459</b>	<b>£17,058</b>

PASSION TRUST

NOTES TO THE FINANCIAL STATEMENTS- CONTINUED  
FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018

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4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31<sup>st</sup> July 2018 nor for the year ended 31<sup>st</sup> July 2017.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31<sup>st</sup> July 2018 nor for the year ended 31<sup>st</sup> July 2017.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

**INCOME AND ENDOWMENTS FROM**

Donations and legacies	£ 87,959
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Investment Income	-
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<b>Total</b>	<u>£87,959</u>
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**EXPENDITURE ON**

Grants to institutions	18,986
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Donations made	-
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Other	<u>73,256</u>
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<b>Total</b>	<u>£92,242</u>
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<b>NET EXPENDITURE</b>	(4,283)
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**RECOILIATION OF FUNDS**

Total funds brought forward	<u>6,647</u>
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<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><b>£2,364</b></u>
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PASSION TRUST

NOTES TO THE FINANCIAL STATEMENTS- CONTINUED  
FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018

6. DEBTORS: AMOUNTS FALLING DUE WITH ONE YEAR

	31.7.18 £	31.7.17 £
Trade debtors	-	-
Other debtors	-	300
	<u>£ -</u>	<u>£300</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.18 £	31.7.17 £
Trade creditors	-	-
Other creditors	900	1,800
	<u>£900</u>	<u>£1,800</u>

8. MOVEMENT IN FUNDS

	Net movement in funds		
	At 1.8.17		At 31.7.18
<b>Unrestricted funds</b>			
General fund	6,647	(4,283)	2,364
<b>TOTAL FUNDS</b>	<u>£6,647</u>	<u>£(4,283)</u>	<u>£2,364</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted funds</b>			
General fund	87,959	(92,242)	(4,283)
<b>TOTAL FUNDS</b>	<u>£87,959</u>	<u>£(92,242)</u>	<u>£4,283</u>



PASSION TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2018

	31.7.18 £	31.7.17 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	56,234	34,952
Gift Aid	7,975	8,450
Grants	<u>23,750</u>	<u>22,547</u>
	87,959	65,949
<b>Investment income</b>		
Deposit account interest	<u>-</u>	<u>1</u>
<b>Total incoming resources</b>	<b>£87,959</b>	<b>£65,950</b>
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Project expenditure	13,512	13,000
Repairs and maintenance	1,220	306
Sundry expenses	916	720
Conference costs	-	2,682
Travel and accommodation	<u>2,811</u>	<u>350</u>
	18,459	17,058
<b>Fundraising cost</b>	6,914	-
<b>Charitable activities</b>		
Grants to Institutions	18,986	32,000
Donations made	-	1,188
Marketing	<u>20,996</u>	<u>-</u>
	39,982	33,188
<b>Governance costs</b>		
Independent Examination	900	2,382
<b>Support Costs Management</b>		
Administration	25,987	5,123
Information technology	<u>-</u>	<u>3,553</u>
	25,987	8,676
<b>Total resources expended</b>	<b>£92,242</b>	<b>£61,304</b>
<b>Net (expenditure)/income</b>	<b>£(4,283)</b>	<b>£4,646</b>

This page does not form part of the statutory financial statements